



CHHATTISGARH STATE MINOR FOREST PRODUCE

CO-OP. FEDERATION LIMITED

"Van Dhan Bhavan" Sector 24, Nava Raipur, Atal Nagar, Dist - Raipur

Phone - 0771-2513100 to 2513110

E-mail: mfpfed.cg@nic.in

Website: www.cgmfpfed.org



Notification No./MFP Fed/03/Tetrapack Packaging/2023/I Dated: 04.01.2023

Online E-Tender Notice

Modified E- Tender for procurement of Tetra Pack (6 Layer Laminate) Packing Material used in packaging of ready to Serve Juices (Third Round)

Online submission of Third Round Tender

Last Date of Bid submission 15.03.2023 upto 4:00 PM



Chhattisgarh State Minor Forest Produce (T&D)

Co-operative Federation Limited

"Van Dhan Bhawan", Sector - 24, Nava Raipur Atal Nagar

Tel.: 0771-2513100-110, E-mail: mfpfed.cg@nic.in, Website: www.cgmfpfed.org

Notification No: MFP Fed/03/ Tetrapack Packaging (2023) - I

Dated 04/01/2023

E-Tender for procurement of Tetra Pack (6 Layer Laminate) Packing Material and Paper Straw used in packaging of ready to serve juices

Online Submission and Opening of e-Bid : e-Bids can be submitted online on the dates mentioned in table below till 4:00 PM in the e-procurement portal <https://cgmfpfedtenders.abcprocure.com> only, the tenders will be opened online from 4:15 PM on the mentioned in table below.

Bid Round	Bid downloading start date	Online Bid submission Start date	Online Bid submission End date	Date of online opening of Bid
First	05.01.2023	20.01.2023	25.01.2023	25.01.2023
Second	15.02.2023	17.02.2023	21.02.2023	21.02.2023
Third	09.03.2023	10.03.2023	15.03.2023	15.03.2023

The RFP may be downloaded from the website www.cgmfpfed.org and e-Procurement portal <https://cgmfpfedtenders.abcprocure.com> only. Amendments/Notices will be available on above website and e-Procurement portal.

Managing Director

RFP for procurement of Tetra Pack (6 Layer Laminate) Packing Material used in packaging of ready to Serve Juices for Minor Forest Produce Processing Centres

Scheduled Time Table Regarding tender

For the Procurement of Tetra Pack (6 Layer Laminate) packaging material used in packaging of ready to serve Juices for Chhattisgarh State Minor Forest Produce (Trade and Development) Co-operative Federation Ltd.'s Processing Centers, Online e-tenders / financial offers are invited from eligible and interested tenderers.

The online e-tender form and related details will be available on the website of minor forest produce (Trade & Development) co-operative federation www.cgmpfed.org and portal <https://cgmpfedtenders.abcprocure.com>

Interested tenderers are required to register themselves on the portal of C.G. State Minor Forest Produce (Trade & Development) Co-operative Federation Ltd. <https://cgmpfedtenders.abcprocure.com> through their digital signature before applying online.

S. No.	Particulars	Date & Date		
		First Tender	Second Tender	Third Tender
1	Date & time of download of e-tender notice, instructions, conditions and list of materials	Date 05.01.2023 (Thursday) 5:00 PM Onwards	Date 15.02.2023 (Wednesday) 5:00 PM Onwards	Date 09.03.2023 (Thursday) 5:00 PM Onwards
2	Last date and time for filling/ uploading of online tender (Technical & Financial)	25.01.2023 (Wednesday) by 4 PM will be online filling/ uploaded on the portal https://cgmpfedtenders.abcprocure.com	21.02.2023 (Tuesday) by 4 PM will be online filling/ uploaded on the portal https://cgmpfedtenders.abcprocure.com	15.03.2023 (Wednesday) by 4 PM will be online filling / uploaded on the portal https://cgmpfedtenders.abcprocure.com
4	Date and time of opening of online technical tender and sample	Date 25.01.2023 (Wednesday) From 4:15 PM onwards	Date 21.02.2023 (Tuesday) From 4:15 PM onwards	Date 15.03.2023 (Wednesday) From 4:15 PM onwards
5	Date and time of opening of online financial tender	Date 02.02.2023 (Thursday) From 4:00 PM onwards	Date 28.02.2023 (Tuesday) From 4:00 PM onwards	Date and time to be intimated later
6	Earnest Money Deposit (EMD)	Amount of Rs. 10000/- (Rupees Ten thousand) will have to be submitted online along with the tender.	Amount of Rs. 10000/- (Rupees Ten thousand) will have to be submitted online along with the tender.	Amount of Rs. 10000/- (Rupees Ten thousand) will have to be submitted online along with the tender.

Guidelines and Conditions related to online Tender Process

1. Tenderers participating in e-tendering for the first time should complete the formalities like registration, digital signature etc. in advance before filling the tender.
2. Tenderers willing to participate in the tender are required to first register themselves on the portal <https://cgmpfedtenders.abcprocure.com> & after completing the process, he will be able to participate in the tender process.
3. (i) The Technical Bid Form (**Annexure-1 Form 1, 2, 3 & 4**) & Financial Bid Form (**Annexure-2 Form 1 & 2**) can be downloaded from the Federation's website or online portal as shown above.
(ii) The tenderer will propose in Financial Tender the rate (inclusive of Basic Rate, G.S.T and Other Taxes if any should be mentioned) F.O.R destination including all taxes i.e., Tetra Pack (6 Layer Laminate) Packaging Material and Services Tax and surcharge and the Local Bodies Taxes if any on F.O.R destination basis. (Delivery locations (Destination) of Tetra Pack (6 Layer Laminate) Packaging Material used in packaging of ready to serve Juices for Minor Forest produce Processing Centers as mentioned in clause 4 below is provided in Annexure 9)
4. The requirement details of Packaging Material are as follows

Items	Particular*	Units required	EMD (In INR 000')
Item 1	Tetra Pack (6 Layer Laminate 150 ML)	3,60,000	10,000.00
Item 2	Tetra Pack (6 Layer Laminate 200 ML)	3,60,000	
Item 3	Paper Straw (160mm)	3,60,000	

*Technical specifications about the packaging material are mentioned in Annexure 5

5. Detailed instructions to tenderers for filling online tenders (**Annexure-3**) & detailed manual will be available on e-Procurement Portal <https://cgmpfed.abcprocure.com> & the online tenders will be submitted within the stipulated time specified as per time schedule (**Annexure-4**).
6. Registered firms in the business of supplying packaging material for food products are eligible to participate in this tender
7. **Earnest Money Deposit (EMD)** - The Tenderer will have to deposit the Earnest Money Deposit (EMD) of Rs.10,000/-, which will be required to be deposited by e-payment through online portal. The Earnest Money Deposit (EMD) will not be accepted in any other form & no interest will be payable on the Earnest Money Deposit (EMD).
8. Tenderers can upload Technical Bid and Financial Bid through portal <https://cgmpfedtenders.abcprocure.com> online for the **Third Round of** tender on **10.03.2023 (Friday) from 5.00 PM. to 15.03.2023 (Wednesday) up to 4.00 p.m.,**
9. Tenderers will have to regularly visit the website of the Minor Forest Produce Association www.cgmpfed.org and the portal

RFP for procurement of Tetra Pack (6 Layer Laminate) Packing Material used in packaging of ready to Serve Juices for Minor Forest Produce Processing Centres

<https://cgmpfedtenders.abcprocure.com> for clarification related to the tender or the extension of the due date.

10. Tender is non-transferable. Tender will be rejected without the amount of Earnest Money Deposit (EMD).
11. Tenderer must submit e-tender with digital signature. For this, the tenderer will have to register online on the portal <https://cgmpfed.abcprocure.com>. For information related to the process of registration and the process of online submission of tender on the said portal, please contact by email – mfped.cg@nic.in or the office's telephone no. 0771 - 2513100 to 2513110 on working days from 11:00 a.m. to 5:00 p.m. To participate in the e-tender, a digital certificate must be obtained under the Information Technology Act-2000. Tenderers can obtain the digital certificate from an organization approved by the CCA. Tenderers who already have a valid digital certificate need not get a new digital certificate.
12. Conditional bid will not be accepted.
13. The e-tender bid will contain 2 electronic envelopes: -
(1) Technical Bid (2) Financial Bid
14. Scanned copies of required documents which are self-attested by the authorized person will have to be uploaded in the technical bid envelope.
15. Eligibility Criteria
Registered firms in the business of supplying packaging material for food products are eligible to participate in this tender
 - I) **Technical Capacity**
 - i. Applicant firm must have supplied tetra pack (6 Layer Laminate) package material worth at least INR 8 lakhs in the past three years; **Or**
 - ii. Applicant firm must have supplied any other package material worth at least INR 12 lakhs in the past three years
 - II) **Financial Capacity**
 - i. The minimum annual Average turnover of INR 5 Lakhs for the last 3 years (FY 2019-20, FY 2020-21, FY 2021-22); **Or**
 - ii. The minimum annual Average turnover of INR 10 Lakhs for the last 3 years (FY 2019-20, FY 2020-21, FY 2021-22)
16. While filling the online financial bid, the tenderer should ensure that the technical evaluation has been done by the tenderer as per specification mentioned in **Annexure-5** and is capable of and can provide the desired material.
17. While filling the online financial bid, the tenderer should ensure that the specification of material mentioned in **Annexure-5** of the e-tender is capable of being supplied within the stipulated time limit. Partial tender will not be accepted.
18. If the supplied material is not found to be of the prescribed standards and of optimum quality, the tenderer will replace the same at his own cost. The tenderers are suggested

RFP for procurement of Tetra Pack (6 Layer Laminate) Packing Material used in packaging of ready to Serve Juices for Minor Forest Produce Processing Centres

to take action to fill the e-tender after seeing the indicative sample of the products present in the Federation headquarters from 10:00 am to 5:00 pm on the official days before filling the tender.

19. In case of non-compliance with the standard, action will be taken as per rules.
20. Tender forms can be submitted in electronic format on the portal of Minor Forest Produce Federation <https://cgmpfedtenders.abcprocure.com> by the time and date mentioned in the online advertisement. Technical and Financial bids are to be submitted online only and not to be submitted physically.
21. **TECHNICAL BID -**
(The following documents are mentioned at point number 20.1 to 20.12 along with the tender form and it is mandatory to upload the scanned documents in the online technical bid, failing to which, the tender will be rejected).
 - 20.1 Details of tender Earnest Money Deposit (EMD) amount deposited by e-payment.
 - 20.2 Self Attested photocopy of the certificate of registration of the institution.
 - 20.3 Self Attested photocopy of PAN/TAN and GST registration proof of the tenderer
 - 20.4 Self Attested Photocopy of the supply /purchase orders in support of clause 15 (I)- (i or ii)
 - 20.5 Balance Sheet for the last three financial years Audited by the Chartered Accountant.
 - 20.6 Annual Average Turnover certificate from the Chartered accountant
 - 20.7 The tenderer will have to give a non-judicial stamp paper of Rs.100 or a self-attested certificate on the letterhead of the institution, in which it will be declared that the name of the tenderer will be not there registered in the blacklist of Central Government/any State Government Department and its Board of Corporations
 - 20.8 Declaration by the tenderer as per Annexure-6, with signature and seal.
 - 20.9 Tenderer's organization/its partners/Formation Address, Tel. No., Fax No. E-mail, document as per Annexure-7 with signature and seal.
 - 20.10 Tenderers shall upload the checklist together with the records in a sequential manner as per Annexure-8.
 - 20.11 Signature/seal should be affixed on each page of the tender form and attached documents.
 - 20.12 Authorization letter on the letterhead of the institution for participation in the tender by the institution

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22. If the date of opening of the tender remains a holiday for any reason, then action will be taken to open the tenders at the scheduled time on the next working day, which will be informed online.
23. All the bid sheets related to the tender will be submitted online.
24. In case all the tenders cannot be opened due to any reason on the date of opening of the tender, the work of opening the remaining tenders will continue the next working day.
25. The financial bids of only the successful tenderers in the technical bid will be opened. The samples received from the tenderers who are found technically eligible will be tested. The list of tenderers whose samples are found suitable will be uploaded on the website of the Minor Forest Produce Federation. Only the financial proposal of the item related to the sample found suitable will be considered.
26. This Institute will not be responsible for delay or non-receipt of tender form.
27. Tender sent by fax or e-mail will not be accepted.
28. **Financial Bid -**
 - 28.1 Tenderers will be able to submit their rates for the Packaging Material as specified in **Annexure-5** through online mode only in the prescribed column. Financial tender in physical form will not be accepted. Partial tender will not be accepted.
 - 28.2 Rates of the product should be submitted per nos. as mentioned in the tender. The tenderer will propose in Financial Tender the rate (inclusive of Basic Rate, G.S.T and Other Taxes if any should be mentioned) F.O.R destination including all taxes i.e., for supply of Tetra Pack (6 Layer Laminate) Packaging Material and Services Tax and surcharge and the Local Bodies Taxes if any on F.O.R destination basis.
 - 28.3 The rates of the product shall be inclusive of insurance, delivery, transportation and unloading of goods to the centers located in **Annexure-9**. The rates offered will be valid in the prescribed format only.
 - 28.4 The Proposed rate (inclusive of Basic Rate, G.S.T and Other Taxes if any should be mentioned) and will be valid up to 45 days from the date of opening of Financial Tender but not later than 75 days of the opening of the Technical Tender.
 - 28.5 **Negotiation-** In case the minimum rates received are more than the market rates, the **Managing Director** will have the right to negotiate on the rates and quality with the successful tenderer.
 - 28.6 If due to any reason the agreement is not executed by the lowest tenderer within the stipulated period, then the Managing Director will have the right to propose the offer to the second tenderer at the lowest rates, and third, fourth respectively to provide material if the last lowest tenderer rejects the offer. In such case the security deposit of the successful first tenderer will be forfeited.

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29. Right to Reject the tender - Managing Director, Chhattisgarh State Minor Forest Produce Federation will have the right to reject any part or whole of the tender without assigning any reason.
30. It is expected from the tenderer that the price or rates of different items indicated in the tender form shall be indicated separately. According to the number shown in the tender, based on the total value of all the items, the amount of the lowest tender will be considered successful in the financial bid.
31. A bidder shall not have conflict of interest. All bidders found to have conflict of interest shall be disqualified. A bidder may be considered to be in conflict of interest with one or more parties in this bidding process, if, including but not limited to:
- a) They have controlling shareholders in common or
 - b) They receive or have received direct or indirect subsidy from any of them or
 - c) They have the same legal representative for purposes of this bid or
 - d) They have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder or
 - e) A bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one bid will result in the disqualification of all bids in which the party is involved.
 - f) A bidder participated as a consultant in the preparation of the design or technical specification of the contract that is subject of the bid
32. **Security Deposit-** According to the C.G. Stores Purchase Rules and Service Procurement Rules, 2015, the successful tenderer will have to deposit the performance Bank Guarantee amount in the form of security deposit to ensure proper execution of the tender. Before signing the agreement to the successful tenderer, 3% of contract value as security deposit by demand draft/term deposit receipt/banker's check in favor of “**MD MFP Fed Raipur**” from any commercial bank Payable at Raipur or Bank Guarantee valid for 18 months in favor of “**MD MFP Fed Raipur**”. The Amount of Security Deposit will be refunded separately after acceptance of next tender.
33. Only on receipt of Security Deposit from the successful tenderer, the Earnest Money Deposit (EMD) deposited online on the portal by the tenderer will be returned to his account as per the condition of online portal.
34. **Agreement of the Tenderer -** An agreement by the successful tenderer on a non-judicial/notarized stamp letter of Rs.100/- (to be borne by the tenderer) with the "Managing Director Chhattisgarh State Minor Forest Produce Federation". This must be done within 10 days of intimation.
35. **Condition of Supply -**
- 35.1 The successful tenderer will be informed in writing and the artwork to be printed on the packaging material shall be provided by the Federation to the successful tenderer.
 - 35.2 The quantity bifurcation of the Packaging material variant wise will be decided mutually after the selection of Successful Tenderer.

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- 35.3 The tenderer will be informed by the federation or its authorized representative about when, what quantity and where the product is to be supplied. The supply is to be done to the delivery location /destination shown in **Annexure-9**.
- 35.4 The “Managing Director, Chhattisgarh State Minor Forest Produce Federation” will have the right to increase or decrease the quantity of products by 20 percent & size by 10 percent as per details mentioned in Annexure-5.
- 35.5 After the supply order issued to the supplier, if the supply is not done within the prescribed time (minimum period of supply of material in the supply order will be 15 working days), then the "Managing Director Chhattisgarh State Minor Forest Produce Federation" will have the right to He should deduct 1% of the value of the total supply as penalty per week.
- 35.6 Suppliers should ensure that only the prescribed standards and high-quality materials are supplied. The material to be supplied will be subjected to technical specification test as per the specifications of the tender, as well as Certification of Analysis (COA) along with certification of Food grade material, need to be submitted with the supply.
- 35.7 At the time of receipt of the product/material sent by the tenderer, the responsibility of the tenderer will be for any loss or damage to the quantity. The Chhattisgarh State Minor Forest Produce Federation will not be responsible for the receipt of the product for which the supply order has not been issued.
- 36.** Inspection can be done by the Managing Director of the State Minor Forest Produce Federation or any representative of the Chhattisgarh State Minor Forest Produce Association, of the offices & godown of the successful tenderer.
- 37.** No product can be supplied by the tenderer through sublet.
- 38.** In the event of non-supply of the mentioned materials by the successful tenderer on time and in the prescribed quantity, it will be purchased directly from the market and if there is any difference in the price of the purchased material, then the amount of difference will be recovered from the successful tenderer. In such a situation, the performance security deposit may be acquired, deposited by the tenderer as security deposit.
- 39. Payment -**
- Payment term shall be decided mutually between Federation and successful Tenderer at the time of release of Supply / Purchase order
- 40. Deduction in payment** - If there is a shortfall in the quantity of supplied product/material, then the payment will be deducted thereof.
- 41.** TDS and GST will be deducted from the payment of successful tenderer as per government rules.
- 42.** No interest will be payable on the amount of Earnest Money Deposit (EMD) and Security Deposit. The tender security amount deposited by the unsuccessful tenderer

RFP for procurement of Tetra Pack (6 Layer Laminate) Packing Material used in packaging of ready to Serve Juices for Minor Forest Produce Processing Centres

will be returned within 15 working days on receipt of the application from the successful tenderer after execution of the contract.

43. In case of any dispute regarding the tender, the decision of the Managing Director, Chhattisgarh State Minor Forest Produce Association, Raipur will be final and binding.
44. In case of court dispute, the jurisdiction will be Raipur (Chhattisgarh).
45. All the terms & conditions of this tender notice will be binding on the supplier / tenderer.
46. The amendments in this tender notice are possible. The amendments will be available on Federation's website www.cgmfpfed.org and e-Procurement portal <https://cgmfpfedtenders.abcprocure.com> only. The tenderer should regularly view the above website and portal till the opening of financial tender so that he can take the appropriate action according to the amendments.
47. The online e-tender notification is already available on the Federation's website www.cgmfpfed.org and e-Procurement portal <https://cgmfpfedtenders.abcprocure.com> Only, the entities registered with service provider e-Procurement Technologies Ltd (abc Procure) can tender in the tender.

Managing Director
Chhattisgarh State Minor Forest Produce Federation, Raipur

Annexure-1

TENDER FORM (Technical Bid)

CHHATTISGARH STATE MINOR FOREST PRODUCE (T&D) CO-OP. FED. LTD.

"Van Dhan Bhawan", Sector-24, Nava Raipur Atal Nagar (Chhattisgarh)

ANNEXURE – 1

(Form No. 1)

Subject: - **Technical Bid for procurement of Tetra Pack (6 Layer Laminate) Packing Material used in packaging of ready to Serve Juices for Minor Forest Produce Processing Centres as per enclosed specifications given in Annexure-5 (THIRD ROUND)**

1. Tender Notification Number MFPFED/03/Tetra Packing (2023) Dated 04.01.2023		
2. Date of opening of Technical Bid From 16:15 Hours on – 25.01.2023 I st Round From 16:15 Hours on– 21.02.2023 II nd Round From 16:15 Hours on – 15.03.2023 III rd Round		
1.	Status of Tenderer (Select)	Drop Down Menu (INDIVIDUAL, PROPRIETORSHIP FIRM, PARTNERSHIP FIRM, COMPANY, HUF, OTHERS)
2.	(a)	Proprietor's Name (In case of Proprietorship Firm) / Name of Karta (In case of HUF)
	(b)	Father's Name / Husband's Name
3.	Address for Correspondence	
	(a)	House No.
	(b)	Street / Location
	(c)	Area / Landmark
	(d)	City
	(e)	District Name
	(f)	State
	(g)	Pin Code
4.	Contact No. 1 (Provide STD Code also in case of Landline No.)	
5.	Alternate Contact Nos. (Mobile No.)	
	(a)	Contact No. 2
	(b)	Contact No. 3
6.	Fax No. (Provide STD Code also)	
7.	Alternate E-mail Id	Should be valid E-mail Id
8.	Income Tax P.A.N. (Scanned Copy to be Uploaded)	
9.	Goods and Services Tax Identification Number (GSTIN) (Scanned Copy of certificate of <u>Goods and Services Tax Identification Number to be Uploaded</u>)	
10.	Technical Capacity i.e., details of supply of packaging material for Food Products in the last three years (FY 2019-20, FY 2020-21, FY 2021-22) (Supply orders and purchase orders to be attached in support of tender condition 15 (I) – (i or ii) of the tender notice	

		2019-20 (In INR Lakhs)	2020-21 (In INR Lakhs)	2021-22 (In INR Lakhs)											
11.	Financial capacity i.e., turnover of the tenderer for the last three years. i.e., 2019-20, 2020-21 & 2021-22 as per Audited Balance Sheet. (Condition 15 (II) – (i or ii) of the tender notice) (Scanned Copy to be Uploaded)														
	<table border="1"> <tr> <th>Financial Year</th> <th>Turnover in Rs.</th> </tr> <tr> <td>2019-20</td> <td></td> </tr> <tr> <td>2020-21</td> <td></td> </tr> <tr> <td>2021-22</td> <td></td> </tr> <tr> <td>Annual Average Turnover</td> <td></td> </tr> </table>		Financial Year	Turnover in Rs.	2019-20		2020-21		2021-22		Annual Average Turnover				
Financial Year	Turnover in Rs.														
2019-20															
2020-21															
2021-22															
Annual Average Turnover															
12.	Registered Address of the office of the tenderer														
	(a)	Registered Address of the office of the tenderer													
13.	Tenderer's Bank Details for Transactions by Federation														
	(a)	Type of Account	Drop Down Menu (Saving Bank A/c / Current A/c / Cash Credit A/c / Over Draft A/c)												
	(b)	Account Number													
	(c)	Name of Bank and Branch													
	(d)	IFS Code													
14.	Name of the person signing the tender														
15.	Capacity in which the person is signing the tender														

I / We hereby submit Technical Bid for RFP for procurement of Tetra Pack (6 Layer Laminate) Packing Material used in packaging of ready to Serve Juices for Minor Forest Produce Processing Centres, as per terms & conditions of the above-mentioned notification of Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited., Raipur which are acceptable to me / us. I / We are aware that while evaluating the bid, if any, of the items mentioned above is not found meeting the requirement of the tender notice, the bid will not be accepted.

E.M.D. Details
(Form No. 2)

1.	Earnest Money Deposit (E.M.D.)	Rs. 10,000.00
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Undertaking

(Form No. 3)

1.	I / We undertake to abide by the terms & conditions of tender notice along with Annexures.
2.	I / We undertake to make the entire supply as per specifications mentioned in Annexure 5
3.	In the event of tender being accepted, we agree to furnish Security Deposit as per clause no. 32 of tender conditions.
4.	I / we am / are not blacklisted or otherwise debarred from tendering / supplying from any State or Central Govt. Department / Agency / Undertaking.

Documents to be uploaded

(Form No. 4)

1.	Self attested Scanned copy of PAN / TAN Card (Mandatory)
2.	Self attested Scanned copy of Aadhaar Card of Individual for Individual, Proprietor's for Proprietorship firm, Managing Director of the Company and in case of Partnership firm Aadhaar Card of atleast two of Partners required, in case of Hindu Undivided Family (HUF) Aadhaar Card of Karta and one adult family member is to be enclosed. (Mandatory)
3.	Self attested Scanned copy of certificate of Goods and Services Tax Identification Number (GSTIN) (Mandatory)
4.	Self attested Scanned copy of Partnership Deed (if applicable)
5.	Self attested Scanned copy of Certificate of Company Incorporation and List of Latest Directors of Company (if applicable)
6.	Scanned copy of Power of Attorney (if applicable)
7.	Self attested Scanned copy of list of family members in case of H.U.F (if applicable)
8.	Self attested copy of Supply /Purchase orders as per clause 15 (I) – (i or ii) (Mandatory)
9.	Annual average Turnover Certificate from CA certificate for the last three years (FY 2019-20, FY 2020-21, FY 21-22) as per clause 15 (II) – (i or ii) (Mandatory)
10.	Audited Balance Sheet of the tenderer for the Assessment Year 2019-20 as per condition 20.5 (Mandatory)
11.	Audited and Balance Sheet of the tenderer for the Assessment Year 2020-21 as per condition 20.5 (Mandatory)
12.	Audited and Balance Sheet of the tenderer for the Assessment Year 2021-22 as per condition 20.5 (Mandatory)
13.	Tenderers must certify in Rs. 100/- Non-Judicial Stamp and Organization's Letter Head that the Organization / Individual / Partners / Karta / Directors / Proprietors have not been blacklisted by Departments of Central / State Government (s) / Boards / Nigam Mandals. (Mandatory)
14.	Self-Attested Copy of Annexure-6
15.	Self-Attested Copy of Annexure-7
16.	Self-Attested Copy of Annexure-8
17.	Any other relevant Documents

TENDER FORM (Financial Bid)**ANNEXURE – 2
(Form No. 1)**

S. No.	Items	Particulars	Required Quantity	Price per unit (In Rs.)	Price (In Rs.) (Quantity x Rate)
1.	Item 1	Tetra Pack (6 Layer Laminate 150 ML)	360000 Nos.		
2.	Item 2	Tetra Pack (6 Layer Laminate 200 ML)	360000 Nos.		
3.	Item 3	Paper Straw (160 mm)	360000 Nos.		
Total					

Note:

- 1. Above mentioned rate per items shall be rates including Basic Rate, G.S.T and Other Taxes if any should be mentioned, and insurance, freight & unloading charges**

I / We hereby submit Financial Bid for procurement of Tetra Pack (6 Layer Laminate) Packing Material used in packaging of ready to Serve Juices for Minor Forest Produce Processing Centres as per terms & conditions of the above-mentioned notification of Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited., Raipur which are acceptable to me / us. I / We are aware that while evaluating the bid, if any, of the items mentioned above is not found meeting the requirement of the tender notice, the bid will not be accepted.

Undertaking

(Form No. 2)

1.	I / We undertake to abide by the terms and conditions of tender notice along with Annexures
2.	The proposed rates are valid up to 45 days from the date of opening of Financial Tender but not later than 75 days of the opening of the Technical Tender.

Annexure – 3

Instructions for the Submission of the Online Tender (Condition 4 of Tender Notice)

Instructions for the Submission of the Online Tender

Note: The following steps need to be carried out for online submission of the Tender. Detailed instructions for each of the steps are given in the Tenderer's Manual on the Home Page of <https://cgmpfedtenders.abcprocure.com>

1. Sequence of steps for online tender submission:

Step 1 – To obtain Digital Signature Certificate (DSC) :

The DSC is issued by an approved certifying authority, authorized by the Controller of Certifying Authorities (CCA), Government of India. The individual may obtain information required for issuance of a Class II / Class III DSC from the Controller of Certifying Authorities (www.cca.gov.in). The tenderer will have to obtain DSC from <https://cgmpfedtenders.abcprocure.com> or any other CCA approved agency.

DSC is issued upon receipt of mandatory identity proofs and verification letters attested by a Gazetted Officer. Only upon the receipt of the required documents, a DSC can be issued.

Important Note: The offers submitted online should be signed electronically with a DSC to establish the identity of the tenderer. In case, during the process of a particular tender, the user loses his/her DSC (eg. due to virus attack, hardware problem, operating system problem etc.) he may not be able to submit the offer online. Hence the users are advised to back up the certificate and keep the copies at safe places under proper security to be used in case of emergencies.

In case of online tendering, the DSC issued to the authorized user of a firm and used for electronic tendering will be considered equivalent to no-objection certificate / power of attorney to that user. The firm has to authorize a specific individual via an authorization certificate signed by all partners to use the DSC as per Indian *IT Act 2000*. Unless the certificate is revoked, it shall be assumed to represent adequate authority of the user to submit tender on behalf of the firm for the Chhattisgarh State Minor Forest Produce (Trading & Development) Co-op. Federation Limited as per *Information Technology Act 2000*. The DSC of this authorized user will be binding on the firm. It shall be the responsibility of management / partners of the registered firm to inform the Certifying Authority or Sub-Certifying Authority, if the authorized user changes, and apply for a fresh Digital Signature Certificate and issue a fresh '**authorization certificate**' for the new user.

The same procedure holds true for the authorized users in a Private / Public company. In this case, the authorization certificate will have to be signed by the directors of the company.

Step 2 – Online registration of intending bidder:

In order to participate in the bid, the bidder is required to be registered on the e-Procurement portal (<https://cgmpfedtenders.abcprocure.com>). Only after online registration of the bidder, the bidder shall be allowed to participate in the bids floated by the C.G.M.F.P. Federation using the e-Procurement System.

The following Registration Fee will be charged by the Service Provider (i.e. e-Procurement Technologies Limited) from the bidder:

Sl. No.	Description	Charges	Service Tax @ 18%	Total Amount
1.	Online Registration (Valid for One Year)	Rs. 500/-	Rs. 90/-	Rs. 590/-

Documents required for Registration with the e-Procurement portal

(I) In case of Renewal – No documents required for renewal of registration on the e-procurement portal.

(II) In case of New Registration – The following documents required along with online registration form :-

a. Individual or Proprietorship Firm –

Any one ID Proof and One Address Proof (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

ID Proof	PAN Card	Address Proof	Electricity Bill
	Passport		Passport
	Voter ID		Voter ID
	Driving License		Driving License
	Aadhaar Card		Bank Passbook

b. Partnership Firm –

(i) Any one ID Proof and One Address Proof (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

ID Proof	PAN Card	Address Proof	Electricity Bill
	Passport		Passport
	Voter ID		Voter ID
	Driving License		Driving License
	Aadhaar Card		Bank Passbook

(ii) Partnership Deed details which have to be attested by partners with their company seal.

c. Pvt. Ltd. Company –

(i) Any one ID Proof and One Address Proof (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

ID Proof	PAN Card	Address Proof	Electricity Bill
	Passport		Passport
	Voter ID		Voter ID
	Driving License		Driving License
	Aadhaar Card		Bank Passbook

(ii) Any one of the Organization proofs issued by Government (Attested by authorized signatory of Organization along with organization seal)

- **Certificate of Incorporation**
- **Articles of Incorporation**
- **Memorandum of Association**

d. Hindu Undivided Family (H.U.F) –

Any one ID Proof and One Address Proof (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

ID Proof	PAN Card	Address Proof	Electricity Bill
	Passport		Passport
	Voter ID		Voter ID
	Driving License		Driving License
	Aadhaar Card		Bank Passbook

e. Others –

(i) Any one ID Proof and One Address Proof (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

ID Proof	PAN Card	Address Proof	Electricity Bill
	Passport		Passport
	Voter ID		Voter ID
	Driving License		Driving License
	Aadhaar Card		Bank Passbook

(ii) Any other relevant documents

The scanned copies of all required documents as above and payment proof of required fees for New Registration and payment proof of required fees for renewal are required to be submitted by the intending tenderer to e-Procurement Technologies Limited (abcProcure). After verification of the above documents the e-Procurement Technologies Limited (abcProcure) will register the Tenderer and inform by the e-mail accordingly.

After obtaining the Digital Signature Certificate successfully installed on their system, the tenderer have to be online registered through “**New Bidder Registration**” page of the e-Procurement portal (<https://cgmpfedtenders.abcprocure.com>) and mapped their Digital Signature Certificate.

After online registration your registration will be approved by the Service Provider and intimate the same to the tenderer. The tenderer will be inform about the Tenderer’s Code, login Id & password. The login Id and password will be required for online tender preparation and the Tenderer’s Code will be used for making EMD payment through RTGS / NEFT mode, if opted for.

Step 3 – Online bid preparation

1. Technical Bid Envelope (Folder)
 1. Details of Bidder – **Appendix B1**
 2. Technical Capacity of the Bidder – **Appendix B2**
 3. Financial Capacity of the Bidder – **Appendix B3**
 4. Cost of RFP- **Appendix B4**
 5. Documents to be uploaded- **Appendix B5**
2. Financial Bid Envelope (Folder)
 1. Financial Bid Form – **Appendix C1**

Step 4 – Payment of Bid Security

Bid Security of 5 Lakhs has to be paid through Bank Guarantee or Demand Draft. The Applicant has to upload copy of Bank Guarantee / Demand Draft in the online submission and send the hard copy of original Bank Guarantee/ Demand Draft in hard copy submission.

Step 5 – Final submission of the bid.

1. Other Information:

2.1 Set-up of Machine:

In order to operate on the e-Procurement System, following minimum operating system and hardware is required.

- Windows XP with service pack 3
- Windows vista / windows 7
- Browser Internet Explorer 7, 8 or 9
- Minimum bandwidth 512 kbps
- Minimum RAM 2 GB

1.2 Procedure of payment of Cost of RFP through RTGS / NEFT mode :

Since RTGS / NEFT payments are settled by RBI in batches, intended **Cost of RFP** amount is required to be paid at least one day in advance of online bid submission by following procedure:

A. Please mention the following details while making the RTGS / NEFT payment from your Bank:

(i) Beneficiary account number – This will be in the following format:

<CGMF+ Tenderer Code>

For example, in case your Bidder Code is ABC66215, the beneficiary account number will be **CGMFABC66215**.

(ii) Beneficiary bank branch - **ICICI Bank, CMS, Mumbai**

(iii) Beneficiary IFSC code - **ICIC0000104**

B. After completing the online bid preparation formalities, select RTGS / NEFT payment option at the **Cost of RFP** payment screen. Upon doing so, you shall be able to view the funds already remitted by you through NEFT / RTGS as available balance in beneficiary account. Bidder should note that available balance against their name in ICICI Bank is not **Cost of RFP** amount available with C.G.M.F.P Federation.

C. Please proceed to deposit the **Cost of RFP** from available balance. Upon doing so, the required amount to be paid for the **Cost of RFP**, shall get appropriately deducted from the amount remitted and payment of **Cost of RFP** shall be confirmed & receipt will be generated in real time.

D. In case there is excess remittance i.e., money not transferred for use as **Cost of RFP**, the refund of the same can be claimed by the bidder simultaneously. On submitting refund request, the amount would be transferred in the bank account opted by you by next working day.

E. In case, bidder wants to utilize the excess fund (i.e., the remaining available balance) for participating in next round of bid by Federation under e-Procurement portal, they may do so instead of taking refund.

Please feel free to get in touch with our e-procurement support team / ICICI Bank support team in case any clarification is required.

1.2 Submission of Online Bids:

C.G.M.F.P Federation will not be responsible for any failure on part of the bidder in submission of the Bid and/or the etc. before scheduled time and date, for any reason whatsoever, including, inter-alia, non-credit of said amounts of **Cost of RFP** and therefore no claims shall be entertained on these grounds.

Under this online payment system for e-Bidding, the bids will not be submitted / received by C.G.M.F.P Federation unless the **Cost of RFP** is received / credited before scheduled time and date. Hence, bidder shall remit the said amount well in advance. It is clarified that the Bids will not be considered for opening if **Cost of RFP** is not received/ credited before schedule time and date, for any reason whatsoever.

The bidder is advised to submit his / her bid as well as pay the Cost of RFP amount well before the cut-off time and date to avoid any inconvenience on account of any problem e.g., system slow down or network problem.

2.4 Helpline:

For any assistance regarding Registration on e-Procurement portal, DSC, online tender form submission and other points of e-tendering process, please contact our service provider :-

Important Note for Bidders for New E-Tendering portal

abcProcure (M/s. e-Procurement Technologies Ltd.) is conducting e-Tenders for Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited (**CGMFPPFED**) for sale of various Minor Forest Produces and for Procurement of various Goods, Services and works. It is to herewith inform to all existing bidders who are registered on <https://cgmfpfed.abcprocure.com> that abcProcure (M/s. e-Procurement Technologies Ltd.) is introducing new e-Tender Portal for foresaid tendering activities for CGMFPPFED.

For introducing the new e-Tender portal, Training was scheduled whole month round in Mar. 2022. It is to inform all the existing bidders that abcProcure (M/s. e-Procurement Technologies Ltd.), has shared with you your Log-IN ID, New Password for new portal (<https://cgmfpfedtenders.abcprocure.com>) on your registered email ID on 16.03.2022. All existing Bidders registered on <https://cgmfpfed.abcprocure.com> shall use Log-In and new Password shared over email on 16.03.2022 to login on new e-Tendering portal i.e., <https://cgmfpfedtenders.abcprocure.com>.

After logging in on new e-Tendering portal, bidders are mandatorily required to change their password and attach DSC. Once DSC is attached, bidders are required to get it verified from abcProcure (M/s. e-Procurement Technologies Ltd.) by getting in touch with DSC verification Team reachable on +91-9099090830 / +91-6353217080 and info@AbcProcure.com.

Further, All the bidders are issued new e-Wallet / Virtual Account for remitting EMD in new e-Tender portal which has been shared on your registered E-Mail ID on 10.03.2022. Bidders are required to use the same e-Wallet / Virtual account for remitting payment by NEFT/RTGS for e-Tender which are floated on new e-Tendering portal i.e., <https://cgmfpfedtenders.abcprocure.com>. Bidders are strongly requested to not to use their current/ existing e-Wallet / Virtual account for new e-Tender portal. The same is applicable for old e-Tendering portal only and not valid for new e-Tendering portal. Please take strong note of this.

Bidders can download Bidder Manual to get familiar with the new portal from <https://cgmpfedtenders.abcprocure.com/EPROC/ajaxcall/downloadfile/23/577>

For New Registration/DSC Support/Profile Approval, Please call or write on:

Cell Number: +91-9099090830 / +91-6353217080

e-mail at: info@AbcProcure.com

Call/write for e-Tender Submission / e-Auction Bid Support:

Phone Numbers:+91-79 6813 6854/50/48/49

Cell Number: +91-9374519729 / 9904406300 / 9510812971

Write by e-mail at: Support@AbcProcure.com

Call/write for e-Payment Related Queries:

Phone Numbers:+91-9374519729 / 9081000427

Write by e-mail at: Payment@eptl.in

Office Hours:

Monday to Friday - 10:00AM to 07:00PM

1st,3rd & 5th Saturday -10:00AM to 06:00PM

2nd & 4th Saturday - Holiday

For any assistance regarding banking transactions, please contact ICICI Bank, Civil Lines, Raipur at the following numbers:

Mr. Shivam Shekhar – 7077102017

Ms. Shubhangi Gupta – 9993822514

**MANAGING DIRECTOR
Chhattisgarh State Minor Forest Produce
(Trading & Development) Co-op.
Federation Limited**

Time Schedule**Annexure – 4**

**(Annexure to Tender Notification No. /MFP FED/03/Tetra Packing 2023-I
Dated 04.01.2023)**

**Tender Details for procurement of Tetra Pack (6 Layer Laminate)
Packing Material used in packaging of ready to Serve Juices for
Minor Forest Produce Processing Centres (THIRD ROUND)**
(Condition 8 of Tender Notice)

Tender Detail	
General Detail	
Tender Id:	System Generated
Tender No:	MFP FED/03/Tetra Packing 2023-I Dated 04.01.2023;
Department Name:	Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited
Scope of work:	Purchase of Tetra Pack (6 Layer Laminate) Packing Material used in packaging of ready to Serve Juices for Minor Forest Produce Processing Centres
Tender Details:	Purchase of Tetra Pack (6 Layer Laminate) Packing Material used in packaging of ready to Serve Juices for Minor Forest Produce Processing Centres
Mode of Tender Submission:	Online
Tender Type:	Open
Type of Contract:	Purchase of Tetra Pack (6 Layer Laminate) Packing Material used in packaging of ready to Serve Juices for Minor Forest Produce Processing Centres
Bidding Type:	National
Consortium:	Not Allowed
Download Tender Documents:	Before Login / After Login
Purchaser Location:	Any where in India

Key Dates	
Document Download Start Date & Time:	Date 09.03.2023 from 17.00.00
Document Download End Date & Time:	Date 15.03.2023 up to 15.30.00
Starting Date & Time of online Bid Submission:	Date 10.03.2022 from 17.00.00
Last Date & Time of online Bid Submission:	Date 15.03.2022 up to 16.00.00
Last Date & Time of Submission of samples in Federation Office, Raipur:	Date 15.03.2022 up to 16.00.00
Date & Time of opening of Technical Bid:	Date 15.03.2022 from 16:15:00 onwards
Date & Time of opening of Financial Bid:	To be intimated later
Bid Validity Period (Days):	Till the decision of tender
Project Duration:	As per tender document
Document to be submitted Physically:	Yes
Tender Activity configuration	
Mode of EMD payment:	Online
Payment Details	
EMD Amount:	As per tender document
Details	
Eligibility Criteria:	As per tender document
General Terms and condition:	As per tender document
Other Details:	As per tender document
Product/Service/Works Keywords:	Purchase of Packaging Items

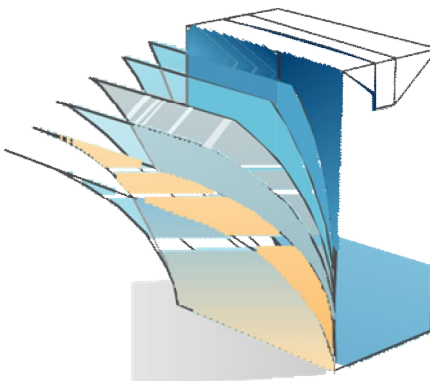
Annexure- 5

Specification of Packaging Material Required

Item 1and Item 2: Packaging Material for 150 ML/200 ML Tetra Pack (6 Layer Laminate)

Material Description			
Properties	Unit	Min	Max
Adhesion			
Paperboard and Laminate Layer	N/m	75	
Between Outside PE Layer and Paperboard (Manual)	N/m(Grade)	60(1)	3
Al. foil and inside Layer	N/m	120	
Bending Force GM (Stiffness)	mN	98	158
Edge Wicking, LA/23 index	kg/m2		0.8
Microbial Load	CFU/100m2		5
Moisture content of Paperboard	%	5	8
Relative Crease Strength			
Transverse Crease	%		85
Longitudinal Crease	%		90
Surface Oxidation	Nominal	Minimum	Maximum
Inside PE			0.3
Outside PE	0.5	0.2	1
Dimension	Unit	Nominal Value	Tolerance
Package Length	mm	170.00	±0.3
Web Width	mm	162	±0.5

Material Description			
	Nominal Value (g/m2)		
Outside PE Layer	12		
Paperboard	195		
Lamination PE Layer	20		
Aluminium Foil	17		
Adh. PE and mPE Layer	25		
Total Grammage	269	± 5%	
Weight per Pack (Excluding Strip and Opening Device)	7.41	± 5%	



Roll Details		
Parameter	Unit	Value
No. of packages/reelWeight	Packages/reel	17500
Diameter	Kg/reel	135
Core inner Diameter	mm	Maximum 1150
Packaging Material Splices	mm	151.5
	Splices/reel	5
Reel Wrapping	Each reel is covered with a shrink film (PE), for protection against dust and water.	

Pallet Specifications

Parameter	Description
Pallet Size	1150 mm X 1150 mm
Pallet	The pallets are made of untreated wood, free from chemicals. A protection sheet should be used between the pallet and the materials.
Pallet Wrapping	Each pallet is protected with hood of shrink or stretch film.
Pallet Stacking	Pallets can be stacked on top of each other, maximum 4 pallets with a maximum total height of 5.3m. A protection sheet is strongly advised to be used between the pallets.

Storage & Handling

The Storage time is limited to twelve (12) months after production date.
The Storage time is limited to twelve (12) months to the LS strip from dispatch date.
Functional properties are guaranteed, when packaging material is stored under conditions
The recommendation is storage temperature between 10°C and 40°C and relative humidity between 40% and 65%.

Required Quantity- 3,60,000 nos

Note: Artwork to be printed on the packaging material shall be provided by the Federation to the successful tenderer. The quantity bifurcation of the Packaging material variant wise will be decided mutually after the selection of Successful Tenderer.

Item 3: Paper Straw Specification for 160mm

A) Introduction

This document contains information on additional material.

The information contained is related to functional properties and dimensions, which are important for the correct straws application and packaging filling line performance.

Material components are continuously developed for optimal performance at minimum resource Utilization, following technical developments with our suppliers and in our factories. The customer shall be informed about any relevant changes.

B) Denomination & Quality

Quality Denomination	Size
U Straw	160 mm
Field of Application	Liquid dairy products, Juice & still drinks

C) Color

According to Company specification. (White)

D) Material

Straw: Paper.

Film: Bi axially Oriented polypropylene BOPP.

E) Primary Packaging

Straws are delivered in a plastic film which protects against contamination.

F) Box information

The box helps protecting the straws during transport and storage.

Property	Unit	Size
Dimension - out side	mm	795x685x670
Quantity	Pcs/ box	30000
Weight, gross	Kg	Approx. 21 Kg

G) Transport Conditions

Property	Unit	Target Value
Relative Humidity	%	<80
Temperature	°C	10-40
Ways Of Delivery	-	Covered truck/ Container

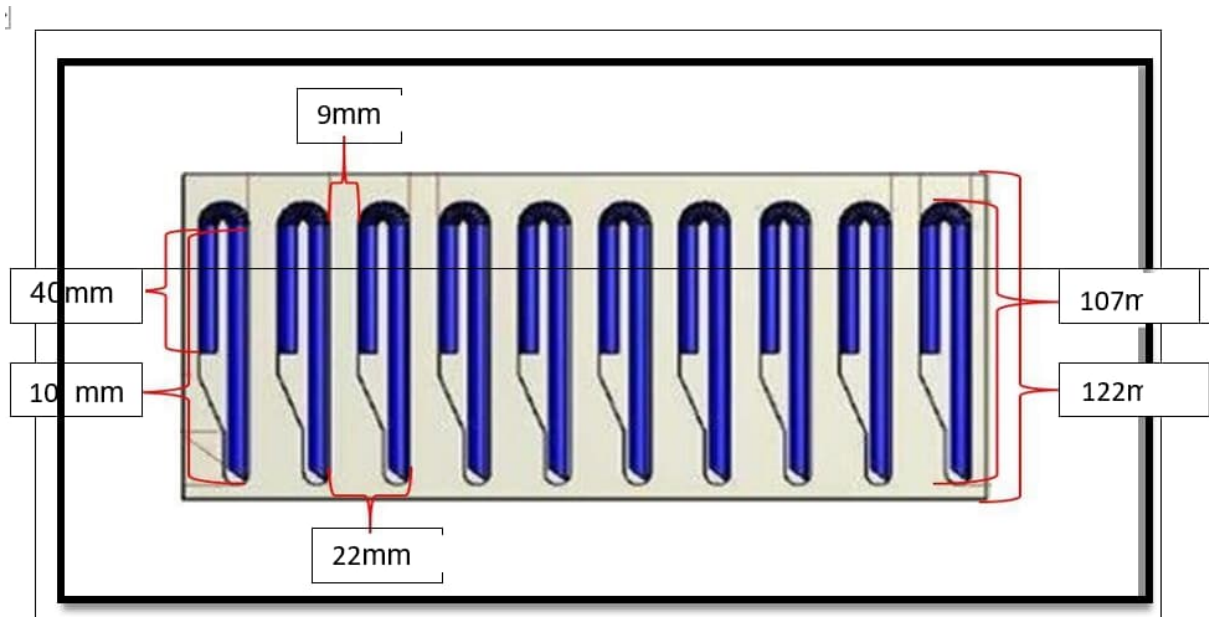
Above and below the mentioned temperature range, the structure of the plastic Material can be affected. The units may not be opened before it reaches the customer, i.e. minimum delivery amount is one unit.

H) Storage Conditions

Property	Unit	Target Value
Relative Humidity	%	<80
Temperature	°C	10-40
Storage Rotation	-	First In – First Out

Storage time limit which guarantees the function of the material is 18months after manufacturing date under the storage conditions recommended by Uflex Ltd.

I) Measurement



Item	Unit	Nominal Value	Tolerances (+/-)
Weight (1 Pcs)	g	0.60	0.02
Straw length (A)	mm	40	2.0
Straw length (B)	mm	101	2.0
Straw length (C) from Strip Mach.	mm	107	2.0
Sealing between Two Straw (D)	mm	9	1.5
Pitch (E)	mm	22	+0/-1
Film Width (F)	mm	122	2.0
Inner Diameter	mm	3.4	0.1
Outer Diameter	mm	4.2	0.1
Tip angle	Degree	55	5.0
Ovality	mm	0	0.3

Required Quantity- 3,60,000 nos

Annexure-6

::Declaration::

1. I (name)S/o I here by state that I have read all the terms and conditions of the tender and all conditions are valid.

2. I (name) S/o hereby Tender Security (EMD) amount of Rs. e-Payment Receipt No. Online payment has been made by dated

3. In the event of non-compliance of the terms and conditions of the tender acknowledgement No. /MFP FED/03/Tetra Packing 2023-I Dated 04.01.2023, Chhattisgarh State Minor Forest Produce Federation, Raipur shall be free to take action as per the terms and conditions of the tender conditions.

Date

Signature of the Tenderer

Witness

Name

1. Signature

Name

Address

.....

Tel no.

Tenderer's full address
(for correspondence)

.....

.....

Tel no.

2. Signature

Name

Address

.....

Tel no.

Tenderer's Information

Tenderer Institution/Firm Name:

Correspondence Address:

Permanent Address:

Telephone number:

Fax number:

E-mail ID:

GST number:

Signature

Name

Designation

Telephone no.

Annexure-8**Checklist**

S. No.	Particulars	Page No.		Remark
		From	To	
1	Earnest Money Deposit (EMD) amount deposited by e-payment Rs. 10,000/- details			
2	Copy of PAN/TAN Card issued by Income Tax Department			
3	GST registration certificate			
4	Certificate of Registration of Firm/ Institution/ Company			
5	Supply /Purchase orders as per clause 15 (I)- (i or ii)			
6	CA certificate certifying annual average Turnover for the last three years			
7	Audited Balance Sheet for the last three years			
8	letter of authority of firm/institution/company			
9	Declaration of not being included in the black list			
10	Declaration by the Tenderer, Annexure-6			
11	Distributor/Agent Information, Annexure-7			

Note:- Tenderers will submit the documents as mentioned above.

Signature

Name

Designation

Telephone no.

Delivery Location

S. No.		Address
1	Raipur	Will be decided by the Federation